K10-354

AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN

THE COUNCIL OF THE CITY OF NEW ORLEANS

AND

LONDON ECONOMICS INTERNATIONAL LLC

WITNESSETH

WHEREAS, on April 2, 2009 the Council adopted Resolution R-09-136 in the matter of Entergy New Orleans' ("ENO") July 31, 2008 application for a change in electric and gas rates which, among other things, established the process to govern the principles to be used in Council Docket No. UD-08-02 in the evaluation, design, implementation, delivery measurement implementation of cost recovery and incentives, and savings goals associated with the Energy Smart Plan to be considered for final Council approval in said Docket; and

WHEREAS, pursuant to Rule 45, the City Council adopted Motion M-09-646, directing the Council staff to issue a Request for Qualifications to initiate a competitive selection process to obtain the services of a qualified individual or firm with the requisite experience and capability to serve as an Independent Monitor in the Selection of a Third Party Administrator by Entergy New Orleans, Inc.; and

WHEREAS, a Request for Qualifications relative to electric and gas regulatory services was issued on October 5, 2009 and re-issued on November 9, 2009; and

WHEREAS, responses to the Request for Qualifications were reviewed by the Staff Selection Review Committee January 19, 2010, and the Council Utility Committee met on February 24, 2010

1	and rec	commended that the City Council approve the selection of London Economics International LLC		
2	to be re	to be retained to provide the services of an Independent Monitor to independently oversee all aspect		
3	of Ent	ergy New Orleans in the Selection of a Third Party Administrator for the City Council; and		
4		WHEREAS, by Motion M-10-108 the City Council approved the recommendation of the		
5	Counc	il Utilities Committee that the firm of London Economics International LLC be retained to		
6	provid	provide the services of an Independent Monitor to independently oversee all aspects of Entergy		
7	New C	New Orleans in the Selection of a Third Party Administrator for the City Council; and		
8		WHEREAS, the firm of London Economics International LLC is herein represented by		
9	Julia F	rayer, Managing Director, as authorized by letter to enter into agreement on behalf of the		
10	firm of	London Economics International LLC;		
11		NOW, THEREFORE, the Council of the City of New Orleans and the firm of London		
12	Econor	nics International LLC for the consideration, and under conditions set forth, do agree as		
13	follows			
14	I. <u>SCO</u>	PE OF SERVICES		
15	A.	Contractor Agrees To:		
16 17 18 19 20		 Participate in the review of ENO's design of the RFP, the RFP solicitation process, the RFP evaluation process (including methods of evaluation), the RFP selection process and perform due diligence and oversight of the RFP contract negotiation process; 		
21 22 23		2. Report as appropriate to ENO Senior Management, the Council Utility Committee, the Council, and the regulatory advisors to the Council throughout the RFP process;		
24 25 26 27 28		3. Identify any problems encountered in the RFP process and report any problems, irregularities, or concerns with the RFP process immediately to ENO Senior Management and the Council's advisors, with copies to the Council Utility Committee;		
29 30 31 32		4. Monitor ENO's response to questions, issues, and/or concerns of potential respondents during the RFP process, and communicate respondent issues/concerns to Council Advisors and ENO Senior Management as appropriate;		
33 34		5. Submit monthly confidential reports to the Council's Advisors and ENO during all phases of the RFP process, which include among other things, all of its		

recommendations made to ENO and the results of those recommendations;

- 6. Submit a final RFP evaluation report on the RFP process to the Council, with a copy filed in the Energy Smart Plan Docket;
- 7. Review, evaluate and comment on ENO's draft RFP to assure it is reasonably designed to meet the overall and stated objectives of the Council in Resolution R-09-136 and facilitate a robust and fair solicitation from the third party administrator market participants;
- 8. Make recommendations as necessary to ENO personnel to improve the RFP process;
- 9. Review and comment on the key RFP evaluation criteria, and such other information to be included in the RFP as may be reasonably necessary to ensure that the RFP has not been designed or packaged in order to provide undue preferential treatment to any potential Third Party Administrator respondent and ensure the potential participation by certified disadvantaged business enterprises;
- 10. Review respondents' registration information received from prospective respondents and make a determination whether additional information is needed;
- 11. Receive and review copies of all potential respondents' Notices of Intent to Respond;
- 12. Attend the pre-response RFP respondents' technical conference;
- 13. Receive and review copies of all questions submitted by prospective respondents either during the pre-response RFP respondents' conference, or via ENO's RFP website, and monitor ENO to ensure timely and accurate responses are provided;
- 14. Oversee receipt and handling by ENO of all responses timely received during the RFP submission period;
- 15. Determine whether a non-conforming response should be rejected or whether, and if so how, the respondent should be permitted to cure the proposal;
- 16. Verify that ENO personnel and respondents involved in the RFP process execute appropriate confidentiality agreements, to the extent required by either a respondent(s) or ENO, related to any proprietary software and/or trade secrets;
- 17. Review all proposals submitted by respondents and determine whether the responses meet the threshold requirements stated in the RFP or whether additional information is needed;
- 18. Review and comment on the structure of the RFP evaluation teams;
- 19. Oversee ENO's evaluation of respondents' submittals to ensure that the RFP process is objective and impartial to all respondents and that no undue preference is given any respondent;

- 20. Monitor the evaluation by ENO's RFP response evaluation teams and review formal quantitative and qualitative analyses performed in connection with such evaluation to ensure that the RFP evaluations are conducted in an appropriate manner;
- 21. Review and comment on ENO's RFP response evaluation methods, analysis tools and processes, data inputs and assumptions, and price and non-price evaluation criteria, including their methods of employ; evaluate such methods, processes, data, assumptions, and criteria from the perspective of both price and non-price factors; identify any issue, concern or deficiency in such evaluation methods, processes, data, assumptions, and criteria; and recommend to ENO and the Council any changes required to address and resolve any such issue;
- 22. Monitor credit evaluation of RFP respondents and review formal quantitative and qualitative analyses, as necessary, to ensure an impartial and objective process;
- 23. If, during the evaluation process, ENO determines that it is necessary or appropriate to modify the evaluation process, including determining that a need exists for additional evaluation, or that the timing of the evaluation should be modified, the Independent Monitor will review the proposed changes and provide its comments regarding same. If the Independent Monitor disagrees with such supplemental or modified evaluation processes, then the Independent Monitor shall be entitled to request that, in addition to the modified analyses that ENO wishes to perform, ENO also shall perform the analysis as originally contemplated;
- 24. Monitor the adequacy and thoroughness of due diligence performed by ENO relating to all responses to the RFP received by ENO;
- 25. Review any preliminary and final proposal rankings of RFP respondents before this information is presented by ENO to the Council. If the Independent Monitor disagrees with such rankings, selections, and awards, and such disagreement is not resolved by ENO to the satisfaction of the Independent Monitor, then the Independent Monitor shall set forth the nature of the dispute and the view of the Independent Monitor on the issue, with appropriate support, in its final report to the Council;
- 26. Monitor and selectively attend negotiations between ENO and selected respondent(s) and report any problems, irregularities or concerns with the negotiations immediately to ENO Senior Executives, the CUC, with copies to the Advisors;
- 27. At the conclusion of the RFP process, the Independent Monitor shall prepare a final report for submission to the Council, complete with its conclusions and findings whether ENO's RFP process was impartial and objective and ensured that all respondents, and final candidates selected for further negotiation of a scope of services and budget, were treated in a consistent fashion and that no undue preference was given to responses from any respondent, in ENO's: (i) RFP development, (ii) solicitation, (iii) evaluation, and (iv) final contract negotiation of the TPA recommended by ENO to the Council. The Independent Monitor's final report shall include any suggestions for improvement in the RFP process and shall constitute the final report of the Independent Monitor. The Independent Monitor will be required to present its findings at a public meeting of the CUC and, if required, to the full

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3		28. The Independent Monitor's report is to be prepared independently by the Independent
4		Monitor with no Third Party Administrator market participant, ENO, Entergy
5		Operating Company, the Advisors, the Council, or ESI personnel being entitled to
6		review or comment upon any draft thereof prior to its publication and with no party
7		having any right to edit or alter in any way such report;
8		
9		29. During the preparation of the report, the Independent Monitor will not discuss any
10		report findings or recommendations with any Third Party Administrator market
11		participant, ENO, Entergy Operating Company, the Advisors, members of the
12		Council, or ESI personnel prior to publication, nor will any of the above entities be
13		given an opportunity to review a pre-publication draft; and
14		ger an opportunity to 15 115 is a pro publication attack, and
15		30. The Independent Monitor will have the right, in its discretion, to maintain any
16		documents it deems necessary subject to maintaining the confidentiality of such
17		documents in accordance with the terms of the Confidentiality Agreement to be
18		entered into by the Independent Monitor with ENO.
19		satisfied into by the marpoint file file file file file file file file
20		B. The City Agrees To:
21		1. Provide contract administration through the City Council Utilities Regulatory
22		Office.
23		2. Provide access to records, documents and other information as may be required.
24		Such records and documentation shall include any information that it deems
25		necessary to ensure that the proposal receipt process is conducted in a fair and
26		impartial manner and subject to appropriate confidentiality safeguards to protect,
27		among other things, proprietary information and data. The City will provide such
28		access to information regarding the due diligence and negotiation process
29		(including periodic updates to be provided by ENO), in whatever form the
30		Independent Monitor deems necessary, in order to ensure that it is objective and
31		impartial to all respondents and that no undue preference is given to any potential
32		respondent and the negotiation process is conducted in a fair and impartial manner.
33		To the extent that the Independent Monitor requires additional information
34		regarding negotiations with successful respondent(s) where the Independent
35		Monitor is not in attendance, the City will ensure that such information is provided
36		by ENO.
37		3. Additional support and information may be directed to the Council Utilities
38		Regulatory Office.
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41	II.	COMPENSATION
42		The compensation to be paid for services rendered will be at the hourly billing rate of:
43		Managing Director \$495.00 per hour

1	Managing Consultants	\$375.00 per hour
2	Senior Consultants	\$295.00 per hour
3	Consultant	\$245.00 per hour
4	Blended Rate	\$315.00 per hour

A 15% discount will be applied to all professional fees invoiced. The compensation to be paid to the firm of London Economics International LLC for such services shall not exceed \$80,000. The anticipated distribution of work assignments will result in an average hourly rate of no higher than the blended rate referenced above for the entirety of the work performed. If there are any necessary and ordinary expenses attached to the work of the firm of London Economics International LLC these expenses, in addition to the fees outlined above, shall be reimbursable by the City but the total amount of such expenses shall not exceed Seven Thousand Five Hundred Dollars (\$7,500.00). The firm of London Economics International LLC shall submit to the City a detailed monthly invoice for payment of services provided. The firm of London Economics International LLC work shall be detailed in increments of one-tenth of an hour. This agreement is contingent upon the appropriation and allocation of funds by the City of New Orleans.

III. PAYMENT

Payment under this agreement shall be made pursuant to detailed monthly invoices submitted by the firm, subject to review and approval by the City for payment. Upon authorization through the City Council Utilities Regulatory Office such invoices may be submitted to the Finance Department for payment by the City or, alternatively, when such invoices would be reimbursable by a utility subject to regulation under Section 3-130 of the Home Rule Charter and reimbursable pursuant to Section 3-130 (5) of the Home Rule Charter, the City Council Utilities Regulatory Office may submit such invoices for payment to such regulated utility company. Payments in the name of the firm under this provision shall then be sent to the Council Utilities Regulatory Office which shall immediately forward such authorized payment to the firm. The Council Utilities

Regulatory Office shall maintain records of such payments which shall be public records and shall also forward copies of such records as required to the CAO and Department of Finance. Such payments, when made by such utility company through the City Council's Utilities Regulatory Office shall fully discharge the City's obligation for such payment under this contract and be included in and applied to the maximum compensation limits of this contract.

EQUAL EMPLOYMENT OPPORTUNITY

In all hiring or employment made possible by or resulting from this Contract, there (1) will not be any discrimination against any employee or applicant for employment because of race, color, religion, gender, age, physical or mental disability, national origin, sexual orientation, creed, culture, or ancestry, and (2) where applicable, affirmative action will be taken to ensure that the Contractor's employees are treated during employment without regard to their race, color, religion, gender, age physical or mental disability, national origin, sexual orientation, creed, culture, or ancestry. This requirement shall apply to, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. All solicitations or advertisements for employees shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, age, physical or mental disability, national origin, sexual orientation, creed, culture, or ancestry.

V. ASSIGNABILITY

IV.

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same without prior written consent of the Council of the City of New Orleans.

VI. <u>CONFLICT OF INTEREST</u>

In the interest of ensuring that efforts of the Contractor do not conflict with the interest of the City, and in recognition of Contractor's professional responsibility to the City, the Contractor agrees to decline any offer of employment if its independent, professional work on behalf of the City is

likely to be adversely affected by the acceptance of such employment. The initial determination of such a possibility rests with the Contractor. It is incumbent upon the Contractor to notify the City and provide full disclosure of the possible effects of such employment on the Contractor's independent, professional work in behalf of the City. Final decision on any disputed offers of other employment for the Contractor shall rest with the City.

VII. INDEMNIFICATION

amount of the contract.

The Contractor shall indemnify and save harmless the City of New Orleans against any and all claims, demands, suits, judgments of sum of money to any party accruing against the City for loss of life or injury or damage to persons or property growing out of, resulting from, or by reason of any act of omission of the operation of the Contractor, his agents, servants or employees while engaged in or about or in connection with the discharge or performance of the services to be done or performed by the Contractor hereunder, and shall also hold the City harmless from any and all claims and/or liens for labor, services, or materials furnished to the Contractor in connection with the performance of its obligation under this Agreement.

Contractor shall have no liability for City's consequential or economic loss (including without limitation loss of profit, revenue or goodwill) or for City's liability to any other person for any consequential loss, economic loss, claim for damages or awards howsoever arising in excess of the

VIII. <u>ACKNOWLEDGMENT OF EXCLUSION OF WORKER'S COMPENSATION</u> COVERAGE

The Contractor herein expressly agrees and acknowledges that it is an independent Contractor as defined in R. S. 23:1021 (6) and as such, it is expressly agreed and understood between the parties hereto, in entering into this professional services contract, that the City of New Orleans shall not be liable to the Contractor for any benefits or coverage as provided by the Worker's Compensation Law of the State of Louisiana, and further, under the provisions of R.S. 23:1034 anyone employed

1		by the Contractor shall not be considered an employee of the City for the purpose of Worker's		
2		Compensation Coverage.		
3	IX.	ACKNOWLEDGMENT OF EXCLUSION OF UNEMPLOYMENT COMPENSATION COVERAGE		
5 6		The Contractor herein expressly declares and acknowledges that it is an independent contractor and		
7		as such is being hired by the City under this contract of hire as noted and defined in R.S. 23:1472		
8		(E); and, therefore, it is expressly declared and understood between the parties hereto, in entering		
9		into this professional services contract or contract for hire, and in connection with unemployment		
10		compensation in coverage only, that:		
11		A. The Contractor has been and will be free from any control or direction by the City,		
12		over the performance of the services covered by this contract; and		
13		B. Service(s) to be rendered by the Contractor are outside the normal course and scope		
14		of the City's usual business; and		
15		C. The Contractor has been independently engaged in performing services listed herein		
16		prior to the date of this contract.		
17		Consequently, neither the Contractor nor anyone employed by the Contractor shall be considered		
18		an employee of the City for the purpose of unemployment compensation coverage, the same being		
19		hereby expressly waived and excluded by the parties hereto.		
20	Х.	WAIVER OF SICK AND ANNUAL LEAVE BENEFITS		
21		It is expressly agreed to and understood between the parties entering into this professional services		
22		contract that the Contractor, acting as an independent agent, and its agents assigned and employees		
23		shall not receive any sick and annual leave benefits from the City of New Orleans.		
24	XI.	JURISDICTION		
25		The undersigned Contractor does further hereby consent and yield to the jurisdiction of the State		
26		Civil Courts of the Parish of Orleans and does hereby formally waive any pleas of jurisdiction on		

account of residence elsewhere of the undersigned Contractor

XII. DURATION OF AGREEMENT

The services to be provided under the terms of this Agreement shall begin on 2010, 2010 and shall end no later than December 31, 2010. It is understood and acknowledged by all signators to this Agreement that work described under these terms is to be accomplished during the time period specified herein. The terms, conditions and duration of this contract may be modified by an executed, written amendment to this contract.

XIII. EXTENSION

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This agreement may be extended at the option of the City, provided that funds are allocated by the Council of the City of New Orleans and the extensions of the agreement facilities the continuity of services provided herein. This agreement may be approved for the negotiation of one year contracts renewable on an annual basis for a total period of up to five years.

XIV. CANCELLATION:

Either party of this contract may terminate the contract at any time during the term of the contract
by giving the other party written notice of said intention to terminate at least thirty (30) days
before the date of termination.

XV. SOLICITATION:

The Contractor has not employed or retained any company or person, other than a bona fide employee working solely for him, to solicit or secure the subject contract. The Contractor has not paid or agreed to pay any person, other than a bona fide employee working from him, any fee, commission, percentage, gift, or any other or consideration contingent upon or resulting from the subject contract.

XVI. OFFICE OF INSPECTOR GENERAL

The Contractor understands and will abide by all provisions of the Code of the City of New Orleans, Chapter 2, Art. XIII, Sect. 2-1120, as adopted by City Ordinance No. 22,888 M.C.S.,

1 (relative to the operations and authority of the City Inspector General), incorporated herein by reference.

XVII. SUBCONTRACTS

Any and all subcontracts by the Contractor relating to work under this contract shall be approved in advance by motion of the Council. The Council may require information on ownership interests in the subcontractor prior to approval of the subcontractor's retention. Contractor shall incorporate by reference in all subcontracts the provisions of this Article and shall require all subcontractors to comply with such provisions. Contractor's failure to comply with the obligations in this subsection shall constitute a material breach of this Agreement.

XVIII. EXPENSES

Unless otherwise approved by the Contracting Officer of the City Council, reimbursable expenses shall be limited as follows: meals at reasonable and customary costs for the city in which they are consumed absent charges for alcoholic beverages, air transportation limited to lowest available coach fares at the time of booking, lodging expenses in New Orleans not to exceed federal per diem rate for hotels in New Orleans to the extent achievable without an official governmental identification for the personnel; postage, overnight delivery or courier services at contractor's actual cost; facsimile transmissions and long distance telephone charges at contractor's actual cost; copies at \$0.10 per page; computerized research at contractor's actual cost.

XIX. LIMITATIONS

For the attendance at all meetings of the Council, the CUC, briefings of Councilmembers, and representation before any court or regulatory body and during the conduct of regulatory proceedings before the Council and other regulatory bodies, the Council will only provide labor fee reimbursement for one consultant from the firm, unless otherwise specifically approved by the Contracting Officer of the City Council. Contractor further agrees to avoid the unnecessary duplication of personnel and costs in the performance of services under this agreement and

- 1 accordingly, shall staff all assignments with only qualified and experienced personnel so as to only charge for the minimum number of personnel and incur the least costs reasonably necessary to 2 3 perform the assignments. XX. **SEVERABILITY** 4 In the event a Court of competent jurisdiction finds any clause or provisions pertaining to the 5 6 retention of Contractor invalid, unless said Court expressly states otherwise, said findings shall not 7 affect Contractor's right to continue providing utility-related legal services to the City with respect 8 to any clause or provision not found to be invalid. XXI. NOTICE 9 Any notice, demand, communication or request required or permitted hereunder shall be in writing and
- 10
- delivered in person or by certified mail, return receipt requested as follows: 11

12 13 14	If to City:	Evelyn F. Pugh, Interim Council Chief of Staff New Orleans City Council, Room 1E06 City Hall, 1300 Perdido St.	
15		New Orleans, Louisiana 70112	
16			
17	and	Penya Moses-Fields Nannette V. Jolive He Brown	
18		City Attorney	
19		City of New Orleans	
20		1300 Perdido St., Room 5E03	
21		New Orleans, LA 70112	
22	If to Contractor:	Julia Frayer	
23		Managing Director, London Economics International LLC	
24		717 Atlantic Avenue, Suite 1A	
25		Boston, MA 02111	
26			
27	Notices shall be effective when received by each of the above-referenced individuals at the addresses		
28	specified above. Ea	ach party shall be responsible for notifying the other in writing of any changes in	
29	the respective addre	sses set forth above. Nothing contained in this Article shall be construed to restrict	
30	the transmission of routine communications between representatives of City and Contractor.		

XXII. EXHIBITS

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The following Exhibits shall be and hereby are incorporated into this Agreement as if fully rewritten 32

1	herein:	
2	Exhibit A	Letter of Authorization—Authorization to Sign;
3	Exhibit B	Credentials—Resumés, Licenses or Certifications; and
4	Exhibit C	IRS Form W-9.
5	Exhibit D	Compliance Affidavit (City Code Section 2-8)
6 7		
8	For the consideration	and under the conditions set forth above, the Contractor has agreed to perform the
9	specified services for	the City of New Orleans.
10	IN WITNESS WHI	EREOF:
11	ATTEST	CITY COUNCIL
12 13 14	Exic Hun	Arnie Fielkow City Council President
15		
16		London Economics International LLC
17 18 19 20 21	Courtney Destr Office Manag 717 Atlantic A Boston MA of	Ve W1A 717 Atlantic Avenue, Suite 1A
23 24 25 26 27	Approved: Law Depart	Federal ID Number artment

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MOTION M-10-108

CITY HALL: FEBRUARY 25, 2010

BY: COUNCILMEMBERS MIDURA, CARTER, HEDGE MORRELL AND WILLARD-LEWIS

WHEREAS, Council Rule 45 establishes a competitive selection process for the selection of professional services consultants to the City Council; and

WHEREAS, the City Council adopted Motion M-09-646, directing Council staff to issue a Request for Qualifications at an appropriate time to begin the competitive selection process established by Council Rule 45 relative to obtaining the services of qualified individual or firm with the requisite experience and capability to serve as an Independent Monitor in the Selection of a Third Party Administrator by Entergy New Orleans, Inc.; and

WHEREAS, a Request for Qualifications relative to the services of an Independent Monitor in the Selection of a Third Party Administrator by Entergy New Orleans, Inc was issued on November 19, 2009; and

WHEREAS, by the December 21, 2009 deadline four (4) responses to the Request for Qualifications were received; and

WHEREAS, as required by Council Rule 45, the staff Selection Review Committee evaluated the four responses and, after review and evaluation, recommended that the Council Utility Committee give further consideration to all respondents; and

WHEREAS, the Council Utility Committee met on February 24, 2010 and reviewed the responses recommended by the staff Selection Review Committee; and

WHEREAS, after conducting the reviews the Council Utility Committee recommends that the response of London Economics International LLC be approved for the negotiation of one year contract renewable on an annual basis for a total period of up to five years, in accordance with the respective responses and the Council's RFQ; NOW THEREFORE

BE IT MOVED BY THE COUNCIL OF THE CITY OF NEW ORLEANS, That the Council approves the recommendation of the Council Utility Committee to retain the firm of London Economic International LLC to provide the services of an Independent Monitor to independently oversee all aspects of Entergy New Orleans in the Selection of a Third Party Administrator for the City Council.

BE IT FURTHER MOVED, that the Council authorizes the negotiation of contracts in accordance with a scope of work consistent with the Request for Qualifications and the Council's Independent Monitor needs with the firm to be retained by the Council.

THE FOREGOING MOTION WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:

Carter, Clarkson, Fielkow, Head, Midura - 5

NAYS:

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ABSENT:

Hedge-Morrell, Willard-Lewis - 2

AND THE MOTION WAS ADOPTED.

THE FOREGOING IS CERTIFIED TO BE TO RUE AND CORRECT COPY

CLERKOEGOLINGIL