

REQUEST FOR QUALIFICATIONS (RFQ)

No. CC-22-08

INVESTIGATIVE SERVICES

ISSUED MAY 9, 2022

Q&A

1. Is the investigation sought by this RFQ (the "Council investigation") expected to run independently from any investigation that may be conducted by the New Orleans Office of Inspector General ("OIG")?
Yes.
2. Is there an expectation that the OIG will request that the Council suspend its investigation so as not to interfere with an OIG investigation?
Not at this time.
3. Can the Council investigation run concurrently with any investigation conducted by the OIG?
Yes.
4. Is there a deadline for the completion of the Council investigation?
The Council has requested a report 45 days after the Council adopts the motion selecting an investigator.
5. Can you provide the Not-to-Exceed amount, or a rough order of magnitude for the services sought by this RFQ?
The not-to-exceed amount will be determined after we review the proposals and the costs described therein.
6. The RFQ calls for the participation of a DBE, can the services of a Minority-Owned Business Enterprise and/or Woman-Owned Business Enterprise be a substitute for the DBE requirement?
Sec 70-456 define a DBE as "an entity or individual certified as a socially and economically disadvantaged business through the SLDBE or LAUCP-DBE program, or such other certification program as the city may designate." The Office of Supplier Diversity can provide additional information on the certification process.
7. How many pages of documents does the Council already have in its possession pertaining to its investigation?
We do not have a page count. The materials received have been submitted via jump drives containing over 200MB of information, these included more than 500 pages of emails and responses to the RFP that is the subject of the investigation.
8. How many additional pages of documents are expected to be obtained as part of the Council investigation?
Unknown.

9. How many witnesses are expected to give sworn testimony as part of the Council investigation?
Unknown.
10. Will the proposer have the ability to conduct interviews that are not under oath?
Yes.
11. Does the successful proposer have to have prior experience working for, or in, the City of New Orleans?
Please see the Evaluation Criteria listed in the RFQ.
12. Is the successful proposer required to have any special licenses, qualifications, or certifications (i.e. a private investigator license)?
Please see the Evaluation Criteria listed in the RFQ.
13. Is there any limit on the number of individuals comprising the proposers' team?
No.
14. Will documents be available for review electronically, and outside of the New Orleans' area?
Likely yes.
15. Does all work as part of the Council investigation have to be performed within the City of New Orleans?
No.
16. Will employees of the City of New Orleans be required to cooperate with the successful proposer?
To the extent of the Council's power to do so.
17. If City employees are compelled to testify, will they be automatically granted any type of immunity?
Not at this time.
18. Will the proposer, through the Council's powers, have the ability to grant immunity to any witness in return for sworn testimony?
Not at this time.
19. How many persons were on the selection committee?
Council Rule 45, subsection 8 governs the composition of the selection committee. <https://council.nola.gov/rules/>
20. How many companies participated in the pre-bid meeting?
There was no pre-bid meeting for RFQ CC-22-08.